



## NOTICE OF A MEETING

(In compliance with Sec. 551.041, Et. Seq., Tex. Gov't. Code)

Notice is hereby given of a Crime Control and Prevention District Meeting to be held on Tuesday, July 21, 2020, at 6:00 p.m. via videoconferencing. All agenda items are subject to action. The Crime Control and Prevention District Board reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public will not be allowed to be physically present at this Crime Control and Prevention District Meeting but the meeting will be available to members of the public and allow for two-way communications for those desiring to participate via telephone. To attend the meeting via telephone, please use the following toll-free number:

**346-248-7799 along with Webinar ID: 957 7632 6938.**

Any person interested in speaking during the public comment item on the agenda must submit his/her request via email to the City Secretary at [lcoody@jerseyvillagetx.com](mailto:lcoody@jerseyvillagetx.com). The request must include the speaker's name, address, topic of the comment and the phone number that will be used for teleconferencing. The request must be received no later than 12:00 p.m. on July 21, 2020.

### **The following will be observed by the public participating in the meeting:**

- Callers will be called upon to speak by the Board President.
- Once called upon for public comment, speakers should state their name and address before speaking.
- Callers will mute their phone unless called upon to speak (*to eliminate background noise*).
- Callers should use handsets rather than speakerphone whenever possible.

The agenda packet is accessible to the public at the following link: [https://www.jerseyvillagetx.com/page/ccpd.ags\\_mins](https://www.jerseyvillagetx.com/page/ccpd.ags_mins).

For more information or questions concerning the teleconference, please contact the City Secretary at 713-466-2102. The agenda items for this meeting are as follows:

### **AGENDA**

- A. Open Meeting. Call the meeting to order and the roll of appointed officers will be taken.
- B. CITIZENS' COMMENTS

Any person who desires to address the Crime Control and Prevention District (CCPD) Board regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the

City staff and CCPD Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the CCPD Board.

- C. Consider approval of the minutes of the Crime Control and Prevention District (CCPD) Meeting held on August 19, 2019. *Board Secretary*
- D. Consider Resolution No. 2020-01, amending the 2019-2020 Crime Control and Prevention District’s Budget in the amount of \$133,850.00 and authorizing the funding associated with the purchase and installation of the WatchGuard In-Car and Body Worn Camera System from the Crime Control Prevention District Fund. *Kirk Riggs, Chief of Police*
- E. Discuss the Proposed Crime Control and Prevention District’s budget for fiscal year 2020-2021. *Board President*
- F. Consider Resolution No. 2020-02, setting August 17, 2020 at 7:00 p.m. at the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for the public hearing on the proposed fiscal year 2020-2021 Crime Control and Prevention District’s budget. *Board President*
- G. Adjourn

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: July 14, 2020 at 2:00 p.m. and remained so posted until said meeting was convened.

\_\_\_\_\_  
Lorri Coody, TRCM  
City Secretary



In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillagetx.com](http://www.jerseyvillagetx.com).

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

**B. CITIZENS' COMMENTS**

Any person who desires to address the Crime Control and Prevention District (CCPD) Board regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and CCPD Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the CCPD Board.

**MINUTES OF THE MEETING OF THE JERSEY VILLAGE  
CRIME CONTROL AND PREVENTION DISTRICT**

August 19, 2019 – 7:00 p.m.

The Crime Control and Prevention District (CCPD) of the City of Jersey Village, Texas, convened on August 19, 2019, at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas.

**A. Open Meeting** - The meeting was called to order at 7:00 p.m. by President Andrew Mitcham, with the following present:

President, Andrew Mitcham  
Director, Drew Wasson  
Director, James Singleton  
Director, Greg Holden  
Director, Bobby Warren  
Director, Gary Wubbenhorst  
Director, Sheri Sheppard

City Manager, Austin Bless  
City Secretary, Lorri Coody  
City Attorney, Leah Hayes

Staff in attendance: Eric Foerster, Chief of Police; Mark Bitz, Fire Chief; Isabel Kato, Director of Finance, Jason Alfaro, Director of Parks and Recreation and Bob Blevins, IT Director.

**B. Consider approval of the minutes of the CCPD Meetings held on July 16, 2019.**

Director Wasson moved to approve the minutes for the meeting held on July 16, 2019. Director Holden seconded the motion. The vote follows:

Ayes: Directors Wasson, Holden, Warren, Singleton, Wubbenhorst, and Sheppard  
President Mitcham

Nays: None

The motion carried.

**C. Discuss and take appropriate action concerning any final budget changes to the proposed 2019-2020 Crime Control and Prevention District Budget.**

Eric Foerster, Chief of Police, introduced the item. Background information is as follows:

The Crime Control and Prevention District Board met on July 16, 2019 in a budget work session to review and discuss the proposed 2019-2020 budget.

After the meeting, it was discovered that several changes to the proposed budget are necessary before adopting the District's 2019-2020 budget.

The changes are as follows:

- **Increase the Tax Receipts Revenues line item 50-10-7623 by \$280,000 from \$1,625,000 to \$1,905,000.**
- **Increase the Personnel Cost line item 50-27-5523 by \$9,796 from \$1,155,427 to \$1,165,223.**

**REGULAR MEETING OF THE JERSEY VILLAGE  
CRIME CONTROL AND PREVENTION DISTRICT – August 19, 2019**

Should the Crime Control and Prevention District Board desire to include these changes in the 2019-2020 proposed Crime Control and Prevention District’s 2019-2020 Budget, a motion is needed.

With limited discussion on the matter, Director Wubbenhorst moved to Increase the Tax Receipts Revenues line item 50-10-7623 by \$280,000 from \$1,625,000 to \$1,905,000 and Increase the Personnel Cost line item 50-27-5523 by \$9,796 from \$1,155,427 to \$1,165,223. Director Singleton seconded the motion. The vote follows:

Ayes: Directors Wasson, Holden, Warren, Singleton, Wubbenhorst, and Sheppard  
President Mitcham

Nays: None

The motion carried.

**D. Conduct a public hearing on the proposed Jersey Village Crime Control and Prevention District’s Budget for the fiscal year 2019-2020.**

President Mitcham opened the Public Hearing at 7:03 p.m., giving all interested parties the right to appear and be heard on the proposed fiscal year 2019-2020 Crime Control and Prevention District (CCPD) budget.

President Mitcham called upon Chief of Police, Eric Foerster to give a presentation on the CCPD budget. Accordingly, Chief of Police Eric Foerster gave a short presentation that included the supplementals being requested for FY 2019-20 as follows:

JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT SUPPLEMENTAL EXPENDITURES FY 2019-2020									
	00-100-0000	00-100-0001	00-100-0002	00-100-0003	00-100-0004	00-100-0005	00-100-0006	00-100-0007	TOTAL
Medical Supplies	\$ 1,000.00								\$ 1,000.00
Travel Supplies	\$ 1,500.00								\$ 1,500.00
Travel Handouts	\$ 5,000.00								\$ 5,000.00
Electronics	\$ 1,750.00								\$ 1,750.00
Organizational Software		\$ 1,200.00							\$ 1,200.00
Audio Equipment			\$ 1,000.00						\$ 1,000.00
LED Street Lights			\$ 500.00						\$ 500.00
Additional Full Time Patrol Officers				\$ 240,000.00					\$ 240,000.00
Local Staff Training Expenses					\$ 21,070.00				\$ 21,070.00
Philipsproff View					\$ 5,000.00				\$ 5,000.00
Dispatch Radio Comm. Computer						\$ 4,000.00			\$ 4,000.00
Vehicles							\$ 280,000.00		\$ 280,000.00
<b>Total</b>	<b>\$ 1,000.00</b>	<b>\$ 18,210.00</b>	<b>\$ 1,700.00</b>	<b>\$ 240,000.00</b>	<b>\$ 26,070.00</b>	<b>\$ 4,000.00</b>	<b>\$ 280,000.00</b>		<b>\$ 475,010.00</b>

President Mitcham then called upon anyone wishing to speak at the public hearing. With no one signing up to speak, President Mitcham closed the Public Hearing at 7:04 p.m.

**E. Consider Resolution No. 2019-03, adopting a budget for the ensuing fiscal year, beginning October 1, 2019, and ending September 30, 2020 in accordance with Chapter**

REGULAR MEETING OF THE JERSEY VILLAGE  
CRIME CONTROL AND PREVENTION DISTRICT – August 19, 2019

**363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.**

With limited discussion on the matter, Director Warren moved to approve Resolution No. 2019-03, adopting the Jersey Village Crime Control and Prevention District’s Budget for fiscal year 2019-2020. Director Holden seconded the motion. The vote follows:

Ayes: Directors Wasson, Holden, Warren, Singleton, Wubbenhorst, and Sheppard  
President Mitcham

Nays: None

The motion carried.

RESOLUTION NO. 2019-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, IN ACCORDANCE WITH CHAPTER 363 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

**F. Election and appointment of officers – President, Vice President, and Secretary for the term, which will begin on September 1, 2019 and will end August 31, 2020.**

Director Holden moved to nominate Andrew Mitcham as President for the 2019-2020 term of office; Bobby Warren as Vice President for the 2019-2020 term of office; and the City of Jersey Village City Secretary as Board Secretary for the 2019-2020 term of office. Director Wasson seconded the nominations.

There being no other nominations for these Offices, the vote follows on the motion:

Ayes: Directors Wasson, Holden, Singleton, Wubbenhorst, and Sheppard

Nays: None

Abstain: Director Warren and President Mitcham

The motion carried.

**G. Adjourn**

With no other items to be addressed by the Board, the meeting was adjourned at 7:10 p.m.

\_\_\_\_\_  
Lorri Coody, Board Secretary

**CRIME CONTROL AND PREVENTION DISTRICT  
CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** July 21, 2020

**AGENDA ITEM:** D

**AGENDA SUBJECT:** Consider Resolution No. 2020-01, amending the 2019-2020 Crime Control and Prevention District's Budget in the amount of \$133,850.00 and authorizing the funding associated with the purchase and installation of the WatchGuard In-Car and Body Worn Camera System from the Crime Control Prevention District Fund.

**Dept./Prepared By:** Kirk Riggs, Chief of Police

**Date Submitted:** July 14, 2020

**EXHIBITS:** [Resolution 2020-01](#)

[Exhibit A](#) – Budget Amendment 50-27-6573

[Quote](#) – WatchGuard 4RE/Vista System

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$ 133,850.00
	Amount Budgeted:	\$
	Appropriation Required:	\$ 133,850.00

**BACKGROUND INFORMATION:**

For the past nine years, the Jersey Village Police Department has been utilizing the M7 Coban computer/video system for our patrol vehicles. The main reason for going to the Coban system at that time was, the company was the only one offering an all-in-one computer/video system. They no longer offer this type of system and in 2016 forced us into purchasing new in car computers. Over the last few years, we have seen a drop in the quality of the Coban products and the company's customer service/support is severely lacking. The Jersey Village Police Department believes it is time to change vendors due to the fact Coban technology has become inferior to the other in-car video systems on the market today and they no longer offer a product that meets the department's needs.

Police Department Staff have researched competitive equipment available and have consulted with a number of agencies across the State to determine what would be the best setup for our officers. We have been testing both the in-car and body worn camera system, and recommend selecting Watch Guard system to replace Coban. Watch Guard is located in Allen Texas and all their products are manufactured in the USA. We would use the BuyBoard purchasing cooperative program contract #604-20 to make this purchase. As a member and participant in the BuyBoard purchasing cooperative, the City has met all formal bidding requirements pertaining to the purchase of this new equipment. The Watch Guard system requires additional network storage and equipment installation in 12 police vehicles, and 28 Body Worn cameras.

We recommend funding the replacement audio/video system through the Crime Control and Prevention District. Using the CCPD funds allows the equipment to be purchased and installed at one time. This will be a turnkey purchase to include all training and coordination of installation to be accomplished at the same time for all the officers and vehicles.

**RECOMMENDED ACTION:**

**MOTION:** Approve Resolution No. 2020-01, amending the 2019-2020 Crime Control and Prevention District's Budget in the amount of \$133,850.00 and authorizing the funding associated with the purchase and installation of the WatchGuard In-Car and Body Worn Camera System from the Crime Control Prevention District Fund.

**RESOLUTION NO. 2020-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT, AMENDING THE BUDGET OF SUCH DISTRICT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020 IN THE AMOUNT OF \$133,850.00; AND AUTHORIZING THE FUNDING ASSOCIATED WITH THE PURCHASE AND INSTALLATION OF THE WATCHGUARD IN-CAR AND BODY WORN CAMERA SYSTEM.**

**WHEREAS**, the Jersey Village Police Department has recognized a need for an improved in-car video system with the addition of body worn cameras; and

**WHEREAS**, the installation of the WatchGuard System will provide the equipment and service necessary to most efficiently meet this agency's needs; and

**WHEREAS**, Crime Control District will authorize a total of \$133,850.00 for the purchase and installation of the WatchGuard System; and

**WHEREAS**, subsequent to the adoption of the annual budget for the Jersey Village Crime Control and Prevention District for the fiscal year beginning October 1, 2019, and ending September 30, 2020, the District had not anticipated this expenditure change; and

**WHEREAS**, the City Manager recommends that such budget be amended to reflect such purchase and expenditure in accordance with Budgetary Transfer Amendment Request Forms attached hereto and made a part hereof as "Exhibit A; and

**WHEREAS**, the District Board of Directors finds and determines that the budget should be amended as recommended by the City Manager in order to purchase the WatchGuard system; **NOW THEREFORE**,

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT THAT:**

The annual budget of the Jersey Village Crime Control and Prevention District for the fiscal year beginning October 1, 2019, and ending September 30, 2020, is hereby amended in the amount of \$133,850.00 by increasing the appropriations to the accounts contained therein as provided in "Exhibit A", attached hereto and made a part hereof subject to approval of the City Council of the City of Jersey Village.

**PASSED AND APPROVED** this 21st day of July, 2020.

**ATTEST:**

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Lorri Coody, Secretary





# CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

## BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input type="checkbox"/> Other <u>Crime Control District</u>	<u>50-27-6573</u>	<u>\$133,850.00</u>

### Justification

Amendment of the Crime Control Prevention District budget to allow funding required for the purchase of the WatchGuard audio/video system, for use by the Police Department. This system will replace Coban, which is currently in use, and has reached it's useful lifespan.

Requested by: Kirk H. Riggs

Signed:  Date 6-1-2020

Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist  Digitally signed by Isabel Kato Date: 2020.06.30 10:05:14 -05'00' Signed: <u>Isabel Kato</u>  Date: <u>06-30-2020</u>	City Manager: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved  Digitally signed by Austin Bleess Date: 2020.07.13 11:11:52 -05'00' Signed: <u>Austin Bleess</u>  Date: _____
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# 4RE/VISTA Price Quote

CUSTOMER: Jersey Village Police Department

ISSUED: 7/9/2020 8:25 PM

EXPIRATION: 10/30/2020 8:00 PM

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**TOTAL PROJECT ESTIMATED AT:  
\$133,850.00**

ATTENTION: Albert Lopez

SALES CONTACT: Dave Childress

PHONE: 713-466-5824

DIRECT: (281) 782-2544

E-MAIL:

E-MAIL:  
dave.childress@motorolasolutions.com

## V300 Proposal

### VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
VIS-300-BWC-001	V300, Body Worn Camera, 1080P, WiFi/Bluetooth with Removable Battery	16.00	\$995.00	\$0.00	\$15,920.00
VIS-300-VTS-KIT	Transfer Station II Kit, Incl. Power & AC Cables, Label and Docs	2.00	\$1,495.00	\$0.00	\$2,990.00
VIS-300-CHG-001	V300, USB Dock, D300, Desktop Charge/Upload Kit Incl. Power and USB Cables	28.00	\$95.00	\$0.00	\$2,660.00
4RE-STD-GPS-RV2	V300 and 4RE System Bundle. Includes 4RE Standard DVR Camera System with integrated 200GB automotive grade hard drive, ZSL camera, 16GB USB removable thumb drive, rear facing cabin camera, GPS, hardware, cabling and your choice of mounting bracket. It will also include the V300 Continuous Use Wearable Camera with 12 hours continuous HD recording, one camera mount, 128 GB of storage, Wi-Fi docking base, Power over Ethernet Smart Switch	12.00	\$5,550.00	\$0.00	\$66,600.00

### VISTA HD Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-300-CAM-1ST	Warranty, V300 1st Year (Months 1-12) Included	28.00	\$0.00	\$0.00	\$0.00

### Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL50SRV-001	Evidence Library 5, Web Server Site License Key	1.00	\$1,000.00	\$0.00	\$1,000.00
SFW-4RE-DEV-FEE	Evidence Library 5, 4RE Annual Device License & Support Fee	60.00	\$195.00	\$0.00	\$11,700.00
SFW-BWC-DEV-FEE	Evidence Library 5, VISTA/V300 Annual Device License & Support Fee	84.00	\$195.00	\$0.00	\$16,380.00

### 4RE Hardware Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
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# 4RE/VISTA Price Quote

CRIME CONTROL & PREVENTION DISTRICT MEETING PACKET FOR THE MEETING HELD ON JULY 21, 2020

WAR-4RE-CAR-1ST	Warranty, 4RE, In-Car, 1st Year (Months 1-12)	12.00	\$0.00	\$0.00	\$0.00
WAR-4RE-CAR-2ND	Warranty, 4RE, In-Car, 2nd Year (Months 13-24)	12.00	\$100.00	\$0.00	\$1,200.00
WAR-4RE-CAR-3RD	Warranty, 4RE, In-Car, 3rd Year (Months 25-36)	12.00	\$200.00	\$0.00	\$2,400.00
WAR-4RE-CAR-4TH	Warranty, 4RE, In-Car, 4th Year (Months 37-48)	12.00	\$325.00	\$0.00	\$3,900.00
WAR-4RE-CAR-5TH	Warranty, 4RE, In-Car, 5th Year (Months 49-60)	12.00	\$450.00	\$0.00	\$5,400.00

## Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$760.00	\$0.00	\$760.00
					<b>\$130,910.00</b>

## 4RE and VISTA Proposal

### 4RE In-Car System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
CAM-4RE-PAN-NHD	Additional Front Camera, 4RE, HD Panoramic	12.00	\$200.00	\$0.00	\$2,400.00

### Wireless Video Transfer and Networking Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-WRL-KIT-101	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4 GHz is available by request)	12.00	\$200.00	\$0.00	\$2,400.00
WAP-MIK-CON-802	WiFi Access Point, Configured, MikroTik, 802.11n, 5GHz, SXT, AP	2.00	\$250.00	\$0.00	\$500.00

### WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-VID-REM-100	Video System Removal (Per Unit Charge)	12.00	\$100.00	\$0.00	\$1,200.00
SVC-4RE-INS-100	4RE System Installation, In-Car (Per Unit Charge)	12.00	\$400.00	\$0.00	\$4,800.00
	Car Detector ALPR	12.00	\$95.00	\$0.00	\$1,140.00
	One Year Learn Subscription	1.00	\$0.00	\$0.00	\$0.00
	Legacy Motorola Customer Discount	1.00	\$-12,000.00	\$0.00	\$-12,000.00

## Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$0.00	\$0.00	\$0.00
					<b>\$440.00</b>

## Technical Services Calculator

### WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-ONS-400	Tier 1 Onsite Installation. Includes Project Coordination, One Pre-Deployment IT Call, Provisioning of ELC and Azure AD, Install OS and SQL (if Purchased from WatchGuard), Limited EL Client Installations, Limited Cofiguring of 4RE Units, Limited MDC App	1.00	\$5,000.00	\$2,500.00	\$2,500.00



# 4RE/VISTA Price Quote

Installations, Interview Room Configuration,  
Limited Configuration of Body Worn Cameras,  
Full Testing of WatchGuard Systems,  
Installation of Evidence Library, Training of  
Officer and Admin Staff, Limited Vehicle  
Install Inspections, Vendor Management, Support

\$2,500.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$2,500.00
Additional Quote Discount	\$0.00
<b>Total Amount</b>	<b>\$133,850.00</b>

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: \_\_\_\_\_ DATE: \_\_\_\_\_

**CRIME CONTROL AND PREVENTION DISTRICT  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** July 21, 2020

**AGENDA ITEM:** E

**AGENDA SUBJECT:** Discuss the Proposed 2020-2021 CCPD Budget.

**Department/Prepared By:** Isabel Kato, Finance Director

**Date Submitted:** June 15, 2020

**EXHIBITS:** [Proposed 2020-2021 CCPD Budget](#)

**BUDGETARY IMPACT:** None

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

In accordance with LGC § 363.203 the Board shall propose an annual budget and consider the applications for program funding in preparing the proposed budget.

**RECOMMENDED ACTION:**

N/A

**CRIME CONTROL AND  
PREVENTION DISTRICT OF THE  
CITY OF JERSEY VILLAGE**



**FY 2020-2021 PROPOSED BUDGET**



Jersey Village, TX

# Budget Comparison Report

## Account Summary

RIME CONTROL & PREVENTION DISTRICT MEETING PACKET FOR THE MEETING HELD ON JULY 21, 20

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
<b>Fund: 50 - JV CRIME CONTROL</b>								
<b>Department: 10 - 10</b>								
<b>Category: 75 - OTHER TAXES</b>								
<a href="#">50-10-7623</a>	SALES TX-CRIME CONTROL	1,554,674.94	1,965,042.09	1,610,514.48	1,905,000.00	1,905,000.00	0.00	0.00%
<b>Total Category: 75 - OTHER TAXES:</b>		<b>1,554,674.94</b>	<b>1,965,042.09</b>	<b>1,610,514.48</b>	<b>1,905,000.00</b>	<b>1,905,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 96 - INTEREST EARNED</b>								
<a href="#">50-10-9601</a>	INTEREST EARNED	46,772.84	75,265.22	32,241.44	70,000.00	20,000.00	-50,000.00	-71.43%
<b>Total Category: 96 - INTEREST EARNED:</b>		<b>46,772.84</b>	<b>75,265.22</b>	<b>32,241.44</b>	<b>70,000.00</b>	<b>20,000.00</b>	<b>-50,000.00</b>	<b>-71.43%</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>								
<a href="#">50-10-9802</a>	SALE OF ASSETS	0.00	44,810.00	0.00	87,786.85	24,000.00	-63,786.85	-72.66%
<b>Budget Notes</b>								
<b>Budget Code</b>								
2020-2021	<b>Subject</b>	<b>Description</b>						
	SUPPLEMENTAL - 2020-2021 PROPOSED VEHIC	THIS SUPPLEMENTAL IS BASED ON THE ESTIMATED RESALE VALUE BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE						
<b>Total Category: 98 - MISCELLANEOUS REVENUE:</b>		<b>0.00</b>	<b>44,810.00</b>	<b>0.00</b>	<b>87,786.85</b>	<b>24,000.00</b>	<b>-63,786.85</b>	<b>-72.66%</b>
<b>Total Department: 10 - 10:</b>		<b>1,601,447.78</b>	<b>2,085,117.31</b>	<b>1,642,755.92</b>	<b>2,062,786.85</b>	<b>1,949,000.00</b>	<b>-113,786.85</b>	<b>-5.52%</b>

**Budget Comparison Report**

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
<b>Department: 27 - CRIME CONTROL</b>								
<b>Category: 35 - SUPPLIES</b>								
<a href="#">50-27-3504</a>	UNIFORMS	5,000.00	4,099.08	5,000.00	5,000.00	16,000.00	11,000.00	220.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Uniforms Supplemental	Outfit 2 open positions, one additional officer, and evidence technician / \$11,000.						
<a href="#">50-27-3505</a>	SUPPLIES	1,000.00	1,000.00	2,000.00	2,000.00	6,000.00	4,000.00	200.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Supplies Supplemental- Ammo & Targets	Transitioning to 2 weapons qualifications per year, plus a quarterly open range training day / \$4,000.						
<a href="#">50-27-3510</a>	BOOKS/PERIODICALS	1,668.00	1,668.00	1,718.00	1,718.00	3,018.00	1,300.00	75.67%
<a href="#">50-27-3523</a>	OTHER EQUIPMENT	9,600.00	750.00	10,250.00	10,250.00	69,100.00	58,850.00	574.15%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Tools / Equipment Supplementals	Tasers and cartridges for additional officers / \$5,100, supplies used during recurring annual Taser proficiency training / \$2,100. Ballistic vests to replace expired and outfit additional officers / \$13,000. Protective gear for officers / \$43,900..						
<b>Total Category: 35 - SUPPLIES:</b>		<b>17,268.00</b>	<b>7,517.08</b>	<b>18,968.00</b>	<b>18,968.00</b>	<b>94,118.00</b>	<b>75,150.00</b>	<b>396.19%</b>
<b>Category: 45 - MAINTENANCE</b>								
<a href="#">50-27-4504</a>	SOFTWARE	15,000.00	15,000.00	16,200.00	16,200.00	17,700.00	1,500.00	9.26%
<a href="#">50-27-4599</a>	MISCELLANEOUS EQUIPMENT	8,000.00	8,986.05	12,400.00	12,400.00	15,400.00	3,000.00	24.19%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Miscellaneous Equipment Supplemental	Card reader controlled access & video equipment for Property Room, required as part of the TPCA Recognition Program / \$4,500. Original base budget is \$10,900.						
<b>Total Category: 45 - MAINTENANCE:</b>		<b>23,000.00</b>	<b>23,986.05</b>	<b>28,600.00</b>	<b>28,600.00</b>	<b>33,100.00</b>	<b>4,500.00</b>	<b>15.73%</b>
<b>Category: 50 - SERVICES</b>								
<a href="#">50-27-5015</a>	LAB TEST	831.00	0.00	2,400.00	2,400.00	2,400.00	0.00	0.00%
<a href="#">50-27-5020</a>	COMMUNICATIONS	6,572.48	2,518.97	8,000.00	8,000.00	8,000.00	0.00	0.00%
<a href="#">50-27-5022</a>	COMMUNICATION SYSTEM, DISF	8,516.13	5,991.75	30,000.00	30,000.00	30,000.00	0.00	0.00%
<a href="#">50-27-5029</a>	TRAINING	5,000.00	2,633.76	5,000.00	5,000.00	9,000.00	4,000.00	80.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Travel/Training Supplemental	Executive leadership training for Supervisors - FBI National Academy / \$4,000.						
<b>Total Category: 50 - SERVICES:</b>		<b>20,919.61</b>	<b>11,144.48</b>	<b>45,400.00</b>	<b>45,400.00</b>	<b>49,400.00</b>	<b>4,000.00</b>	<b>8.81%</b>

**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
<b>Category: 55 - PROFESSIONAL SERVICES</b>								
<a href="#">50-27-5523</a>	PERSONNEL-CRIME PREVENTION	964,842.65	825,125.55	1,005,223.00	1,165,223.00	1,591,822.70	426,599.70	36.61%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Personnel Supplemental	Paying 15 officers. Part-time evidence technician / \$39,577 (utilizing funds budgeted for the part-time detective position, resulting in no overall increase). Adjustment for moving to 12-hour shifts, Total cost /\$62,920.						
<a href="#">50-27-5524</a>	ADMINISTRATIVE	21,200.00	20,258.35	22,763.00	22,763.00	23,450.00	687.00	3.02%
<b>Total Category: 55 - PROFESSIONAL SERVICES:</b>		<b>986,042.65</b>	<b>845,383.90</b>	<b>1,027,986.00</b>	<b>1,187,986.00</b>	<b>1,615,272.70</b>	<b>427,286.70</b>	<b>35.97%</b>
<b>Category: 60 - OTHER SERVICES</b>								
<a href="#">50-27-6001</a>	AUTOMOBIL LIAB. INSURANCE	21,400.00	22,000.00	22,600.00	22,660.00	23,340.00	680.00	3.00%
<b>Total Category: 60 - OTHER SERVICES:</b>		<b>21,400.00</b>	<b>22,000.00</b>	<b>22,600.00</b>	<b>22,660.00</b>	<b>23,340.00</b>	<b>680.00</b>	<b>3.00%</b>
<b>Category: 65 - CAPITAL OUTLAY</b>								
<a href="#">50-27-6571</a>	OFFICE FURNITURE/EQUIPMENT	0.00	3,780.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">50-27-6572</a>	SPECIAL EQUIPMENT	3,151.40	314,650.00	34,973.00	34,973.00	19,000.00	-15,973.00	-45.67%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Special Equipment Supplementals	Training room/EOC audio and video equipment / \$6,000. Additional Flock System cameras (4) to be added at apartment complex entry and exit points / \$8,000.						
<a href="#">50-27-6573</a>	COMPUTER HARDWARE	193,000.00	0.00	4,000.00	4,000.00	0.00	-4,000.00	-100.00%
<a href="#">50-27-6580</a>	POLICE BUILDING	33,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 65 - CAPITAL OUTLAY:</b>		<b>229,151.40</b>	<b>318,430.00</b>	<b>38,973.00</b>	<b>38,973.00</b>	<b>19,000.00</b>	<b>-19,973.00</b>	<b>-51.25%</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>								
<a href="#">50-27-9781</a>	EQUIPMENT PURCHASE CONTRI	56,000.00	277,235.00	0.00	260,000.00	99,150.00	-160,850.00	-61.87%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Fleet Purchase Supplemental	(2) patrol Tahoes - fully outfitted \$49,575 each						
<b>Total Category: 97 - INTERFUND ACTIVITY:</b>		<b>56,000.00</b>	<b>277,235.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>99,150.00</b>	<b>-160,850.00</b>	<b>-61.87%</b>
<b>Total Department: 27 - CRIME CONTROL:</b>		<b>1,353,781.66</b>	<b>1,505,696.51</b>	<b>1,182,527.00</b>	<b>1,602,587.00</b>	<b>1,933,380.70</b>	<b>330,793.70</b>	<b>20.64%</b>
<b>Total Fund: 50 - JV CRIME CONTROL:</b>		<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>
<b>Report Total:</b>		<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>

Budget Comparison Report

Group Summary

Categor...	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
<b>Fund: 50 - JV CRIME CONTROL</b>							
<b>Department: 10 - 10</b>							
75 - OTHER TAXES	1,554,674.94	1,965,042.09	1,610,514.48	1,905,000.00	1,905,000.00	0.00	0.00%
96 - INTEREST EARNED	46,772.84	75,265.22	32,241.44	70,000.00	20,000.00	-50,000.00	-71.43%
98 - MISCELLANEOUS REVENUE	0.00	44,810.00	0.00	87,786.85	24,000.00	-63,786.85	-72.66%
<b>Total Department: 10 - 10:</b>	<b>1,601,447.78</b>	<b>2,085,117.31</b>	<b>1,642,755.92</b>	<b>2,062,786.85</b>	<b>1,949,000.00</b>	<b>-113,786.85</b>	<b>-5.52%</b>

**Budget Comparison Report**

Categor...	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
<b>Department: 27 - CRIME CONTROL</b>							
35 - SUPPLIES	17,268.00	7,517.08	18,968.00	18,968.00	94,118.00	75,150.00	396.19%
45 - MAINTENANCE	23,000.00	23,986.05	28,600.00	28,600.00	33,100.00	4,500.00	15.73%
50 - SERVICES	20,919.61	11,144.48	45,400.00	45,400.00	49,400.00	4,000.00	8.81%
55 - PROFESSIONAL SERVICES	986,042.65	845,383.90	1,027,986.00	1,187,986.00	1,615,272.70	427,286.70	35.97%
60 - OTHER SERVICES	21,400.00	22,000.00	22,600.00	22,660.00	23,340.00	680.00	3.00%
65 - CAPITAL OUTLAY	229,151.40	318,430.00	38,973.00	38,973.00	19,000.00	-19,973.00	-51.25%
97 - INTERFUND ACTIVITY	56,000.00	277,235.00	0.00	260,000.00	99,150.00	-160,850.00	-61.87%
<b>Total Department: 27 - CRIME CONTROL:</b>	<b>1,353,781.66</b>	<b>1,505,696.51</b>	<b>1,182,527.00</b>	<b>1,602,587.00</b>	<b>1,933,380.70</b>	<b>330,793.70</b>	<b>20.64%</b>
<b>Total Fund: 50 - JV CRIME CONTROL:</b>	<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>
<b>Report Total:</b>	<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>

Budget Comparison Report

Fund Summary

Fund	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
50 - JV CRIME CONTROL	247,666.12	579,420.80	460,228.92	460,199.85	15,619.30	-444,580.55	-96.61%
<b>Report Total:</b>	<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>

CRIME CONTROL & PREVENTION DISTRICT MEETING PACKET FOR THE MEETING HELD ON JULY 21, 20

**CRIME CONTROL AND PREVENTION DISTRICT (CCPD)  
CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** July 21, 2020                      **AGENDA ITEM:** F

**AGENDA SUBJECT:** Set the time, date, and place for a public hearing on the proposed fiscal year 2020-2021 CCPD budget.

**Department/Prepared By:** Isabel Kato, Finance Director                      **Date Submitted:** June 15, 2020

**EXHIBIT:** [Resolution 2020-02](#)

**BACKGROUND INFORMATION:**

In accordance with Sec. 363.204 (f) of the Local Government Code, the CCPD Board adopted the following procedures for adopting the annual budget:

1. Public hearing before the Board required. No later than the 21st day prior to the first month of each fiscal year of the District, the Board of Directors 'Board' shall hold a public hearing on the proposed annual budget for the upcoming fiscal year."
2. Publication of time, date, and place of public hearing. The Board shall publish notice of the time, date, and place of the public hearing on the proposed budget in a newspaper with general circulation in the District not later than the 7th day before the date of the hearing.
3. Public hearing before the Board held. At the public hearing conducted by the Board, all residents of the District are entitled to be present and participate in the hearing.
4. Adoption of budget by the Board. After the public hearing on the proposed budget, the Board shall adopt a budget for the upcoming fiscal year.
5. Submission of budget to the City Council of the City of Jersey Village. Within ten 10 days after the budget is adopted or deemed adopted by the Board, the Board shall submit the budget to the City Council of the City of Jersey Village, Texas the "City Council".
6. Public hearing before the City Council required. Not later than the 10th day prior to the first month of each fiscal year of the District, the City Council shall hold a public hearing on the budget adopted by the Board for the upcoming fiscal year.
7. Publication of time, date, and place of public hearing. The City Council shall publish notice of the time, date, and place of the public hearing on the budget adopted by the District in a newspaper with general circulation in the District not later than the 7th day before the date of the hearing.
8. Public hearing before the City Council held. At the public hearing conducted by the City Council of the City of Jersey Village, all residents of the District are entitled to be present and participate in the hearing.
9. Approval of budget by the City Council. After the public hearing on the District's budget, the City Council shall approve or reject the budget submitted by the Board. The City Council may not, on its own accord, amend the submitted budget. If the City Council rejects the submitted budget, the City Council and the Board shall meet and together approve a budget for the District.
10. Amendment of the budget. The Board may amend the District's budget after the beginning of the fiscal year with approval of the City Council.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2020-02, setting the 17th day of August at 7:00 p.m. in the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for the public hearing on the proposed fiscal year 2020-2021 CCPD budget.

**RESOLUTION NO. 2020-02**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, THE 17TH DAY OF AUGUST 2020 AT 7:00 P.M. IN THE CIVIC CENTER AT 16327 LAKEVIEW DRIVE, JERSEY VILLAGE, TEXAS 77040 AS THE DATE, TIME, AND PLACE FOR THE PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2020-2021 CCPD BUDGET.**

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**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1:** On the 17th day of August 2020, at 7:00 p.m., in the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas, the Board of Directors will hold a public hearing giving all interested parties the right to appear and be heard on the proposed fiscal year 2020-2021 Crime Control and Prevention District budget.

**Section 2:** The City Secretary of the City of Jersey Village is hereby authorized and directed to cause notice of such public hearing to be published once in the newspaper having general circulation in the District not later than the 7th day before the date of the hearing.

**PASSED AND APPROVED this the 21st day of July 2020.**

\_\_\_\_\_  
Andrew Mitcham, Board President

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary

